



 <b>SOUTHERN LEYTE STATE UNIVERSITY</b>		<b>REQUEST FOR QUOTATION FORM &amp; NOTICE</b> <b>GOODS &amp; SERVICES</b>	
Office/Campus:		SUPREME STUDENT COUNCIL	
Address/Contact Details:		San Roque, Sogod, Southern Leyte	
		RFQ No.	2025-08-0434
		Date:	

GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery on specified dates upon receipt of approved Purchase Order (PO).

PR No. 2025-08-0310						
Item #	QTY.	UNIT	ITEM/DESCRIPTION	APPROVED BUDGET	UNIT COST	TOTAL COST
<b>For Panagsangka: Intramural Meet 2025</b>						
1	20	pc	Tent Rentals - September 1-5, 2025 (5 days)	2,500.00		
			TOTAL	₱50,000.00		
Delivery Term						
Payment Term		If payment for deposit, please provide bank details:				

Very truly yours,

PRICES IN THE ABOVE OFFER ARE

CERTIFIED TRUE AND CORRECT:

CHRISTINE ALMA MAE M. DAGUPLO

BAC Chairperson

Authorized Company

Representative

(Signature over Printed Name)

ROBEN CARL A. DOCENA

Canvasser

Company Name

Address

Tel. Nos.

T. I. N.

**IMPORTANT:**

- Prices must be written clearly.
- If offering a substitute/equivalent, specify the brand and make.
- RFQ should be sealed.